

Composition and Terms of Reference of Members Advisory Panel (A Working Group)

2A	MEMBERS ADVISORY PANEL	
Appointed by: The Committee , for the purposes of section 28(6 and (7) of the Localism Act 2011	Number of Elected Members: 2 elected members appointed from Members of the Standards and Audit Committee and 2 Independent Members.	
Chair and Vice-Chair appointed by: The Chair shall be an Independent Member elected by the Panel at each meeting.	Political Proportionality: Rules of political proportionality do not apply. Substitutes: None. Frequency: As and when required. Venue: To be determined by the Monitoring Officer.	
Quorum: At least 2 elected Members and 2 Independent Members	Independent Person to be appointed by the Council: Appointment approved by full Council in accordance with the provisions of Section 28(6) and (7) of the Localism Act 2011 The Independent Person to attend the meetings of the Standards and Audit Members Advisory Panel with hearings into allegations of misconduct	
Terms of Reference: <ol style="list-style-type: none"> 1. To conduct a Hearing into an allegation that a Member or Co-opted Member has breached the Authority's Code of Conduct. 2. Following a Hearing, make one of the following recommendations to the Monitoring Officer : <ol style="list-style-type: none"> 2.1 That the Member has not failed to comply with the Code of Conduct and no further action needs to be taken in respect of the matters considered at the Hearing. 2.2 That the Member has failed to comply with the Code of Conduct but that no further action needs to be taken in respect of the matters considered at the Hearing 2.3 That the Member has failed to comply with the Code of Conduct and that a sanction and/or an informal resolution should be imposed <p>The Members Advisory Panel may recommend to the Monitoring Officer any action or combination of actions available, or recommend any informal resolution or combination of informal resolutions as are available by law or policy.</p> <p>After making a finding the Members Advisory Panel shall, as soon as reasonably practicable provide written notice of its recommendations and the reasons for its decision to Monitoring Officer, the Member and complainant.</p>		